



## MINUTES

### Finance Committee Meeting

Minutes for the meeting of the Wangaratta RSL Sub-Branch Finance Committee, held in the Administration Office on Tuesday 25<sup>th</sup> October 2022, at 1500hrs.

#### PRESENT:

J Bailey (Treasurer)(Chair via video conf), A Power AO, CSC (President), A Kay (Snr Vice President)(via video conf), R Sneddon (Vice President), G Larkins JP (Secretary), C Simsen (General Manager).

#### APOLOGIES:

#### Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

**Disclosure must occur immediately before the matter is considered or discussed.**

A Kay disclosed possible conflict in item 1.3.2 due to a work colleague being a member of the Benalla RSL Sub-Branch.

#### BUSINESS:

##### 1.0 FINANCE:

##### 1.1 Review of Accounts and related trading issues.

- OTH Report overview.
- P&L.
- P&L against Budget.
- KPI's
- Accumulation accounts
- Patriotic Fund
- Preparation of 2023 Budgets

##### 1.2 General Manager Report.

- Gaming:
- Bistro:
- Bar:
- Marketing:
- Facebook Report:
- Compliance:
- Staff:
- New Bistro Deck Roof – The GM has investigated the use of fans to control air and insect movement under the new roof on the bistro



deck. Best option is for a fan/misting system similar to the one installed in the front alfresco area.

**Recommendation: That the GM be authorised to purchase an Ozmist system for the bistro deck area at a maximum cost not to exceed \$7,020 inc GST. (Note that \$4000 of this is funded with a donation from the Women's Auxiliary)**

## 1.3 Donation Requests.

### 1.3.1 Austin Hospital Ward 17

Our Welfare Officer has had discussions with Robert Winther (Austin Hospital, Psychological Trauma Unit) re their needs. Best to provide cash to assist with the repair of the Snooker table or to improve the gym equipment. Her recommendation is that the Sub-Branch support Ward 17 with a \$2,000 donation.

**Recommendation: That the Sub-Branch donates \$2,000 to the Austin Hospital Psychological Trauma Unit from the Inc account as a result of a donation from the Women's Auxiliary for the same amount.**

### 1.3.2 Benalla RSL Sub-Branch

Benalla RSL Sub-Branch are seeking sponsorship for their RSL Bowls Victoria event which is held 4 times a year. They have lost several major sponsors and are seeking help to make sure that the tournament can survive.

**Recommendation: That the Sub-Branch makes a donation of \$800 to the Benalla RSL Sub-Branch from the Patriotic Fund to secure sponsorship for their quarterly bowls tournament.**

## 2.0 OTHER BUSINESS.

### 2.1 2021 Agency Statement.

Treasurer has advised that the 2021 statement has been lodged & accepted by RSL Vic.

### 2.2 Extra Library Shelving.

In her report to the October Committee meeting the Librarian has asked that consideration be given to purchasing extra shelving for the fictional books in our library collection.

Secretary to ask the Librarian what are the parameters that she works with to make decisions on what donated books are accepted



# WANGARATTA RSL SUB-BRANCH Inc

---

into the collection as well as advising that all fictional books should be stored in the storage room downstairs for future use.

## **2.3 2023 Patriotic Fund Budget.**

Treasurer advises that this document is currently under construction.

Due 18th November to RSL Vic.

## **2.4 ANZ EGM Loan.**

The loan is now available to view on our electronic banking site. Currently loan is sitting at \$383K and the Treasurer would like to reduce this amount further by transferring some funds (\$20K) from the staff Entitlements Accumulation account and then commence rebuilding up the SEAF.

## **3.0 CONFIDENTIAL MATTERS:**

The meeting closed at 1611hrs.

President .....