



MINUTES

Executive Meeting

Minutes for the meeting of the Wangaratta RSL Sub-Branch Executive Committee, held in the Club rooms on Tuesday 19th July 2022, at 1530hrs.

PRESENT:

A Power AO, CSC (President), A Kay (Snr Vice President)(via Video Conf) , R Sneddon (Vice President)(via Video Conf), G Larkins JP (Secretary, J Bailey (Treasurer) (via Video Conf), C Simsen (General Manager).

APOLOGIES:

Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

Disclosure must occur immediately before the matter is considered or discussed.

BUSINESS:

1.0 REPORTS:

1.1 Venue.

- Bistro Deck Structure – Premier Building & Construction currently applying for a building permit from Council. A final quotation has been received from PBC and following discussion it was resolved that at this stage the new deck for the built up area not be proceeded with.
- Solar Panel Proposal - Still work in progress.

2.0 POLICY & PROCEDURES REVIEW:

2.1 Disciplinary Policy & Procedures Oct 2013 – a final draft copy is tabled for review.

Recommendation: that the Sub-Branch Committee adopt the final draft copy of the disciplinary policy & procedures.

2.2 Reimbursement Policy Aug 2018 – a final draft copy is tabled for review.

Recommendation: that the Sub-Branch Committee adopt the final draft copy of the reimbursement policy.



2.3 Privacy Policy inc notifiable data breaches Oct 2018 – – a final draft copy is tabled for review.

Recommendation: that the Sub-Branch Committee adopt the final draft copy of the privacy policy.

3.0 RISK ASSESMENT REGISTER:

Following from the workshop that was conducted on Thursday 19th May and further input from the Committee a final draft Risk management plan & action plan are now tabled.

Recommendation: That the Sub-Branch Committee adopt the final draft of the Risk register and further review the document bi-annually.

4.0 STRATEGIC PLAN:

4.1 Work Plan:

None.

5.0 OTHER BUSINESS:

None.

6.0 CONFIDENTIAL MATTERS:

6.1 Salary Reviews:

The meeting closed at 1532hrs.

President