



# Wangaratta RSL Sub-Branch Inc.

## MINUTES

### Committee Meeting

Held on: **Thu 17<sup>th</sup> Mar 2022**

Time: **1500hrs**

Held: **In the Admin Complex.**

#### **1.0 Welcome:**

The President welcomed all present and declared the meeting open.

#### **2.0 Vales:**

#### **3.0 Silent Tribute/ODE:**

The President invited all present to stand for the recitation of the ODE.

#### **4.0 In attendance:**

Ash Power AO CSC (President), Ron Sneddon (Vice President), John Bailey JP (Treasurer), Greg Larkins JP (Secretary), Colleen Davis (Committee), Liz Rouse Salmon (Committee), Craig Iskov (Committee), (Committee), Narelle Power (Women's Auxiliary, co-opted member), Chris Simsen (General Manager).



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## 5.0 Apologies:

Andrew Kay (Snr Vice President), David Lawson JP.

MOTION: That the apologies listed be accepted.

MOVED: C Iskov  
SECONDED: J Bailey  
**CARRIED**

## 6.0 Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 7.0 Acceptance of New Members:

| DATE        | NAME             | CATEGORY                       |
|-------------|------------------|--------------------------------|
| 18 February | John Wayne Pople | Service – Transfer from Bright |
| 18 February | Zac Griggs       | Service                        |
| 18 February | Vikki Ryan       | Affiliate                      |
| 18 February | Alastair Lyman   | Service                        |
| 18 February | Sally Martin     | Affiliate                      |
| 18 February | James Morris     | Service                        |
| 28 February | Niki Lewis       | Affiliate                      |
| 28 February | Declan Lane      | Affiliate                      |
| 9 March     | Gary McLeish     | Service                        |
| 9 March     | Anne McLeish     | Affiliate                      |
| 9 March     | Karen Hutchinson | Service                        |

MOTION: That the 11 new members listed be accepted.

MOVED: L Rouse Salmon  
SECONDED: C Iskov  
**CARRIED**

## 8.0 Confirmation of Previous Minutes:

MOTION: That the minutes of the meeting held on the 17<sup>th</sup> February 2022 as circulated be taken as a true and correct record.

MOVED: R Sneddon  
SECONDED: C Davis  
**CARRIED**

## 9.0 Business arising from Previous Minutes:

None.



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## 10 Correspondence Inwards / Outwards:

### INWARDS

|        |                        |  |
|--------|------------------------|--|
| 22 Feb | RSL Region 9           | Mental Health Workshop invite.<br><b>Copy to Welfare Coordinator.</b>  |
| 23 Feb | RSL Vic                | Advising of request from SRO for Land Tax.<br><b>No action required.</b>   |
| 24 Feb | Open Arms              | Open Arms brew connection invite.<br><b>Copy to Welfare Coordinator.</b>   |
| 24 Feb | VASEY RSL Care         | Accommodation options.<br><b>Copy to Welfare Coordinator.</b>  |
| 28 Feb | Oxley Residents Assoc. | Inviting the President to speak on Remembrance Day.  |
| 3 Mar  | RSL Vic                | revised asset purchase agreement with Tabcorp.<br><b>Copy to Executive Committee.</b>  |
| 10 Mar | Wangaratta Bowls Club  | Sponsorship proposal.<br>Moved : J Bailey Seconded: L Rouse Salmon<br>That the Sub-Branch takes up a sponsorship with the Wangaratta Bowls Club for the amount of \$275.<br>Carried. |
| 10 Mar | RSL Vic                | Request for copy of audited financials.<br><b>Copy to Treasurer,</b>   |

MOTION: That the inwards correspondence is received.

MOVED: J Bailey

SECONDED: C Davis

**CARRIED**

### OUTWARDS

|       |                        |  |
|-------|------------------------|--|
| 3 Mar | ERAG                   | Advising of comments received.                 |
| 5 Mar | Oxley Residents Assoc. | Acceptance of invitation for 100 year Rem Day. |

MOTION: That the outwards correspondence is endorsed.

MOVED: C Iskov

SECONDED: L Rouse Salmon

**CARRIED**

## 11 President's Report:

As part of a small delegation, I met with Tim McCurdy to discuss progress on the Bob Iskov Memorial Kokoda Scholarship. A golf and re-launch day have been agreed, and the trust account for donations opened. I would hope to be able to support between 2 to 4 students annually. The GM and I participated in the online CBS forum, hard copy of one of the presentations will be provided to our Welfare Coordinator. I oversaw the election of office bearers at the Myrtleford RSL (a 10B Sub-Branch). They are a small and dedicated group, have 16 service members and a total membership of 54. I have continued to participate in the ERAG and Funding TF online forums. FYI this will be my last year doing work back in the military however it will mean that I am away quite often, particularly in the first 6 months. I have also agreed to participate in the Remembrance Day service at Oxley which marks the 100th anniversary of the conduct of the first service in Oxley in 1922.



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## 12 Finance Committee:

*Minutes for the meeting held on Tuesday 15<sup>th</sup> March were circulated prior to the meeting.*

MOTION: That the Minutes of the Finance committee meeting held on Tuesday 15<sup>th</sup> March be confirmed and recommendations adopted.

MOVED: R Sneddon  
SECONDED: L Rouse Salmon  
**CARRIED**

## 13 Executive Committee:

*Minutes for the meeting held on Tuesday 15<sup>th</sup> March were circulated prior to the meeting.*

MOTION: That the Minutes of the Executive committee meeting held on Tuesday 15<sup>th</sup> March be confirmed and recommendations adopted.

MOVED: J Bailey  
SECONDED: C Davis  
**CARRIED**

## 14 Charitable Activities Report:

*Report is attached.*

MOTION: That the Charitable Activities report be accepted, and recommendations approved.

MOVED: L Rouse Salmon  
SECONDED: C Iskov  
**CARRIED**

## 15 Volunteer Report: (C Iskov)

For the month of February Sub-Branch volunteers logged 260 hours of their time. Using the standard Australian volunteer rate of \$39.35 per hour, this equates to a value of \$10,231 that was contributed.

Volunteers' activities are ramping up as we move towards some normality of managing within COVID 19. The Craft group is active and provides a great social environment for the participants. We will work with them and the WX to structure a process where we can fully support their activities within RSL guidelines.

The concept of Veterans Coffee mornings has been researched through a visit to Wodonga. They have now kicked off and the first morning tea was very successful with 16 participants.

Hospital and some care home visits are still difficult, both in terms of access to venues, and accessing information on veterans in care. Covid and privacy rules seem to be problematic.

We have recently lost several volunteers with people leaving the Wangaratta area but have gained a small number of new volunteers.

Planning is underway activities supporting and managing the ANZAC Day march and related activities.

Volunteer Hours recorded for February are 260, with the majority in Administration and Management.



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| Activity Category            | Hours | Volunteers | Average |    |
|------------------------------|-------|------------|---------|----|
| ADMINISTRATION & MANAGEMENT  |       | 123        | 10      | 12 |
| APPEALS                      |       | 18         | 3       | 6  |
| COMMUNITY SUPPORT ACTIVITIES |       | 6          | 1       | 6  |
| HERITAGE & COMMEMORATIONS    |       | 35         | 4       | 9  |
| VETERAN SUPPORT              |       | 71         | 4       | 18 |
| WOMENS AUXILIARY             |       | 7          | 1       | 7  |
| <b>Total Hours</b>           |       | <b>260</b> |         |    |

## 16 Other Reports:

### 17.1 Women's Auxiliary. (N Power)

#### AGM

Our AGM was held on the 17 March 2022. Nominations for all position were filled with no need for a ballot. President Narelle Power, Vice President Wilma Bright, Secretary Jenny Ashton, Treasurer Fran Whitehead and two committee positions, Helen Larkins & Louise McKenzie.

#### Craft Group

The Craft group would like to make ANZAC care packages for our veterans who either live by themselves or are in care. The package would include a lap blanket, made by our group, and some goodies such as biscuits and chocolates. We are yet unable to give the number of packages required. The cost of each one we estimate to be \$15.

**Recommendation: that the Sub-Branch pay for these items at a cost of no more than \$300.00 from inc account.**

#### Joyce Barry 100th Birthday

We will be having a light lunch for Joyce. Joyce is a veteran from WW2 and has been a long member of the RSL and Women's Auxiliary. The date will be in early May and discussions are ongoing with her family members.

#### Ball 14 May 2022

Planning is underway. Information has been passed onto the Manager who will forward it on to Dutch Media. The format is the same as last year - 6.15pm for Canapes and pre-dinner drinks followed by dinner and entertainment provided by Paris.

The next Committee & ordinary general meeting will be held in April (Date to be confirmed) in the 2/24 Battalion function room.

#### Women Auxiliary Calendar of Events

ANZAC Day - normally 100 meals and Raffle

Raffles - Mother's Day, Father's Day, Ball and Christmas.



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Annual Ball  
Luncheons – Legacy ladies and Auxiliary  
Triva Night  
Vietnam Veterans Day Afternoon Tea  
Remembrance Day Light Lunch  
Hoy Day  
Merchandise Sales  
Wakes throughout the year.

MOTION: That the Women’s Auxiliary report be confirmed and recommendation adopted.

MOVED: L Rouse Salmon  
SECONDED: R Sneddon  
**CARRIED**

## 17.2 Membership. (D Lawson)

| Member Type      | 2021        | 2022        | Variation   |
|------------------|-------------|-------------|-------------|
| Life Member      | 1           | 1           |             |
| Service member   | 292         | 300         | +8          |
| Affiliate member | 593         | 589         | -4          |
| Social member    | 1529        | 2266        | +737        |
| Community member | 11          | 45          | +34         |
| <b>TOTAL</b>     | <b>2426</b> | <b>3201</b> | <b>+775</b> |
|                  |             |             |             |

This is an increase over the same time as last year of 31.95%.

## 17.3 Memorabilia Committee. (D Lawson)

No Report.

## 17.4 Library. (Fay Steadman)

The past month has seen a number of changes happening within our library and the way the books are categorised. This has been done to bring it into line with other libraries and make it easier for our members to find the subject they are interested in.

It is a huge job and would not be possible without the librarian and his associate from Monbulk RSL library. They have volunteered many hours and will do so over the next few months as we complete this task. I am extremely grateful for their interest.

We continue to receive donations that increase our collection.

## 17.5 Region 9 meeting report (President)

Next meeting 4<sup>th</sup> April. President is unavailable. C Iskov & C Davis will attend.



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## 17.6 Community Grants (R Sneddon)

Successful applicants have been notified.

## 17.7 Bob Iskov Memorial Kokoda Scholarships (President)

The Treasurer has set up a trust account with the ANZ to accommodate funds donated.

## 17.8 Commemorative Brick Facings (C Davis)

Have arrived 27/1/22 been checked and placed in requested order 28/1/22.

John Bailey emailed 28/1/22 and informed that the brick facings are ready for Chad (tiler/paver) to lay.

## 18 General Business:

### 18.1 Committee & Coordinator Positions 2022 (President)

At this time of the year it is appropriate that the Committee review the positions and roles that are needed to successfully operate the Sub-branch. A draft copy of those roles were tabled for discussion.

### 19.0 From the floor:

C Iskov – working bee at the club on Sat 9<sup>th</sup> April.

### 20.0 Confirmation of next Committee Meeting date:

The next scheduled meeting of Management Committee is Thursday 21<sup>st</sup> April 2022.

### 21.0 Meeting Close:

There being no further business, the meeting was declared closed at 1656hrs.

PRESIDENT

SECRETARY