



RSL
Victoria

5 April 2022

Mr G J Gregory Larkins JP
Secretary
Wangaratta RSL Sub-Branch Inc
PO Box 134
WANGARATTA VIC 3676

Dear Gregory,

RE: YEARLY SUB-BRANCH CHARITY & GOVERNANCE REVIEW

As per previous years, a yearly Sub-Branch Charity & Governance Review is to be undertaken to provide Sub-Branches with feedback on their ongoing compliance with being a charity and to ensure that the charity is meeting its objects to maintain its charity registration. Unfortunately, the Sub-Branch Charity & Governance Review was not undertaken in 2021 due to COVID-19.

It is important to ensure that large charities such as RSL Sub-Branches are meeting the ACNC Governance Standards as the importance of compliance to these standards is continually a focus for the regulator. The Sub-Branch charitable data is also essential for the State Branch to utilise in telling the story of the good work undertaken across the league in Victoria.

For this review to be undertaken, can you arrange to send through the following:

- 2021 Annual Report
- July, October & December monthly committee meeting minutes for 2021
- July, October & December Welfare & Charitable reports for 2021
- 2021 Volunteer Hours report
- 2022 Sub-Branch Trading budget
- 2022 Welfare & Charitable budget
- Sub-Branch Inc. Accumulations Budget

Once you have the above available can you send the reports through to Amanda Rudolph at arudolph@rslvic.com.au by the 29th of April 2022.

Our new Compliance Manager will be joining us in early May and will be in contact to organize a meeting with the Committee Executive and Manager to discuss the outcomes of the review and other topical charity and governance matters by mid to late May.

Feel free to get in contact with Amanda Rudolph on 03 9655 5589, if you need any further clarification.

Yours sincerely,



David Ridley
Chief Financial Officer
RSL Victoria