



# Wangaratta RSL Sub-Branch Inc.

## MINUTES

### Committee Meeting

Held on: **Thu 16<sup>th</sup> Dec 2021**

Time: **1500hrs**

Held: **In the Admin Complex.**

#### **1.0 Welcome:**

The President welcomed all present and declared the meeting open.

**2.0 Vales: VX089866 Edwin Frederick Weston ARMY**

#### **3.0 Silent Tribute/ODE:**

The President invited all present to stand for the recitation of the ODE.

#### **4.0 In attendance:**

Ash Power AO CSC (President), Ron Sneddon (Vice President), John Bailey JP (Treasurer), Greg Larkins JP (Secretary), Colleen Davis (Committee), Liz Rouse Salmon (Committee), Craig Iskov (Committee), Narelle Power (Women's Auxiliary, co-opted member), Chris Simsen (General Manager).



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## 5.0 Apologies:

Andrew Kay (Snr Vice President), David Lawson JP (Committee).

MOTION: That the apologies listed be accepted.

MOVED: C Iskov  
SECONDED: R Sneddon  
**CARRIED**

## 6.0 Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 7.0 Acceptance of New Members:

DATE	NAME	CATEGORY
7 December	Luke Auciello	Service
7 December	Peter Williams	Service
7 December	Ian Ross Coutts	Service
7 December	Debbie Robison	Affiliate
7 December	Ellie Laffy	Affiliate
7 December	Glen Ingram	Affiliate
7 December	Sarah Brond	Affiliate
7 December	Michael Liddington	Affiliate
7 December	Glenn Chibnall	Affiliate
7 December	Craig Giggins	Affiliate

MOTION: That the 10 new members listed be accepted.

MOVED: J Bailey  
SECONDED: L Rouse Salmon  
**CARRIED**

## 8.0 Confirmation of Previous Minutes:

MOTION: That the minutes of the meeting held on the 18<sup>th</sup> November 2021 as circulated be taken as a true and correct record.

MOVED: C Iskov  
SECONDED: C Davis  
**CARRIED**

## 9.0 Business arising from Previous Minutes:



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## 9.1 In Service To Our Nation Memorial

Draft wording for brass plaques has been distributed to the Committee. Quotation from Wright Memorials for the stone work has been received. \$11,170 inc GST. Just waiting for a quotation to supply the required bronze plaques.

Three badges of the Navy, Army & Air Force to go across on the top of the large plaque.

## 10 Correspondence Inwards / Outwards:

### INWARDS

25 Nov	RSL Vic	Poppy Appeal Statement. <b>Copy to Appeals Officer.</b>
25 Nov	Wang High School	Details of Awards presentation.
1 Dec	St John's	Advising of recommencement of visitations.
8 Dec	RSL Vic	IGT Agreement. <b>Referred to Executive Committee.</b>

MOTION: That the inwards correspondence is received.

MOVED: L Rouse Salmon

SECONDED: C Davis

**CARRIED**

### OUTWARDS

1 Dec	NE Health	Hospital/Aged Care visitation request.
1 Dec	St John's	Hospital/Aged Care visitation request.
1 Dec	Rangeview	Hospital/Aged Care visitation request.
1 Dec	St Catherine's	Hospital/Aged Care visitation request.
8 Dec	Helen Haines MP	Request for Australian Flags.
15 Dec	RSL Vic	Requesting approval for new Bistro Shade Structure.

MOTION: That the outwards correspondence is endorsed.

MOVED: C Iskov

SECONDED: L Rouse Salmon

**CARRIED**

## 11 President's Report:

Thanks to all who assisted in our Diggers Day Golf event; to the GM and staff, the Wx and our volunteers - a very well run and successful event. Make sure we write to all our sponsors.

We hosted the regional forum for 10A clubs on 29 and 30 November. This was a great opportunity to showcase our venue. Dinner for just under 100 was excellent, and the forum for about 120 went very well. A huge thanks to the staff who did an exceptional job. A particular thanks to Craig Iskov who spoke eloquently about the Kokoda Scholarship initiative we have going - great job.



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## 12 Finance Committee:

*Minutes for the meeting held on Tuesday 14<sup>th</sup> December were circulated prior to the meeting.*

MOTION: That the Minutes of the Finance committee meeting held on Tuesday 14<sup>th</sup> December be confirmed and recommendations adopted.

MOVED: R Sneddon  
SECONDED: J Bailey  
**CARRIED**

## 13 Executive Committee:

*Minutes for the meeting held on Tuesday 14<sup>th</sup> December were circulated prior to the meeting.*

MOTION: That the Minutes of the Executive committee meeting held on Tuesday 14<sup>th</sup> December be confirmed.

MOVED: R Sneddon  
SECONDED: J Bailey  
**CARRIED**

## 14 Charitable Activities Report:

*Report is attached.*

MOTION: That the Charitable Activities report be accepted, and recommendations approved.

MOVED: L Rouse Salmon  
SECONDED: R Sneddon  
**CARRIED**

**J Bailey left the meeting at 1606hrs.**

## 15 Volunteer Hours Report: (C Iskov)

For the months of November Sub-Branch volunteers logged 807 hours of their time. Using the standard Australian volunteer rate of \$39.35 per hour, this equates to a value of \$31,755.45 that was contributed.

## 16 Other Reports:

### 17.1 Women's Auxiliary. (N Power)

#### **Christmas Raffle**

The raffle tickets are selling well, closing in on \$2500.00 worth of tickets sold.

#### **Conduct of Committee and General Meetings**

After discussions about the conduct of the Women's Auxiliary monthly meetings with the Sub-Branch President and Lynese Goldie, Secretary of the RSL Women's Council, it has been agreed to adopt all changes put forward at a committee meeting which was held on 9th December 2021. From next year and in accordance with RSL Victoria Bylaw 6, the Women's Auxiliary Committee only will meet monthly with general meetings to be held at least than every 3 months including the AGM.



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## Next meeting

The next Auxiliary general meeting will be held on Thursday 17th February 2021 at 10.30am in the 2/24 Battalion function room.

## 17.2 Membership. (Secretary)

Member Type	2020	2021	Variation
Life Member	1	1	
Service member	139	214	+75
Affiliate member	174	325	+151
Social member	301	768	+467
Community member	2	2	
<b>TOTAL</b>	<b>617</b>	<b>1310</b>	<b>+693</b>

This is an increase of over the same time as last year of 112.31%. These figures are the renewals not just financial to give an accurate comparison against renewals for the same period last year.

## 17.3 Memorabilia Committee. (D Lawson)

No Report.

## 17.4 Library. (Fay Steadman)

No Report.

## 17.5 Region 9 meeting report (Vice President)

Meeting was held on Monday 6<sup>th</sup> December. The guest speakers, all three were very interesting and made the meeting time pass quickly.

1. Adam "Buzz" Lawson RSL Vic Chief of Veteran Affairs spoke about the RSL's current strategic plan and as it applies to addressing the needs of veterans.
2. Marie-Claire Blin RSL Vic Veteran Services Training and Development Officer spoke about the training package that is being delivered across the State. Interestingly the training on offer is open to anyone in the volunteering world i.e. service club members and alike.
3. Bruce Bingham Mansfield RSL gave a presentation on "Siege of Tobruk", whilst a little long and full of detailed information, the overall presentation was interesting and worth hearing if the opportunity presents again. Bruce does have some questions about the origin of the flag that the Wangaratta RSL currently has in keeping.

The next Region 9 meeting guest speaker if Cath Allen – Hume Centre for Veterans. Next AGM will require a new Secretary - Treasurer as Brian Cosser has given notice not to continue in the role.



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## 17.6 Community Grants (R Sneddon)

2022 Community Grants story has appeared in the Chronicle twice. Advertising on our web site & facebook page has been arranged. No applications received as yet.

## 17.7 Volunteers (C Iskov)

Activities for November include:

- Poppy Appeal: Coordination, sales and accounting
- Remembrance Day; Service preparations, conduct and pack down.
- Diggers Golf day: Successful day with volunteers undertaking required roles and activities.
- Craft group; Constructed the frame and knitted/crocheted squares for the Christmas Tree.
- Women's Auxiliary; Providing lunch for Remembrance Day and organising the Christmas raffle.
- Support for Wang RSL veteran member; AFL Wheelchair activities, including payment for towbar and fitting, and fuel costs to compete in Games in Melbourne.

Police Checks: A number of volunteers require or are due for renewals. The online system requires payment up front. We will check on that process and review hospital visit protocols and the authorised volunteers list etc..

## 17.8 Bob Iskov Memorial Kokoda Scholarships (C Iskov)

Craig met recently with Tim McCurdy. Tim is arranging his office staff to print off some brochures; some will be delivered to the club and other directly to local businesses. Currently enough funds have been raised to send one student.

## 17.9 Commemorative Brick Facings (C Davis)

Final draft sent to Signature Engraving and RSL payment complete.

## 17.10 2/24<sup>th</sup> Mural

Still no advice from Council.



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## 18 General Business:

### 18.1 2022 Annual General Meeting & Elections. (Secretary).

The proposed timetable for the 2022 Annual General meeting will be: -

11th Feb	Notice of AGM and details of election advertised in Chronicle (3 adds)
2nd March	Nominations open
9th March	Nominations close (4.00pm)
16th March	Voting booth opens (Times of opening and closing to be determined by the Returning Office. Details to be posted on noticeboard)
18th March	Voting booth closes
22nd March	Annual General Meeting (5pm)

The following committee positions will be advertised for nomination and/or election:

President	2 year term until 2024
Vice President	2 year term until 2024
Committee (3)	2 year term until 2024 (Iskov, Rouse Salmon & Abberfield)

#### **Recommendation:**

**That the timetable, as outlined above, for the 2022 Annual General Meeting and election of office bearers for the Wangaratta RSL Sub-Branch be adopted.**

#### **Returning Officer 2022**

Rule 20(h)(1) requires that a Returning Officer and not less than 2 scrutineers be appointed by the Sub-Branch for the conduct of elections. It is recommended that Gordon Remnant be appointed to act as the Returning Officer for the conduct of any elections that may be necessary in connection with the 2022 Annual General Meeting.

#### **Recommendation:**

**That Gordon Remnant be appointed to act as the Returning Officer for any elections that may be required by the Sub-Branch in connection with the 2022 Annual General Meeting and further that the Returning Officer be authorised to select not less than 2 scrutineers to assist.**

#### **AGM – Voting**

Rule 20(c) requires the Sub-Branch committee to determine, not less than 6 weeks before the AGM the manner in which an election and any necessary ballot is held.

#### **Recommendation:**

**That should an election be necessary in connection with the 2022 Annual General Meeting of the Wangaratta RSL Sub-Branch, voting by secret ballot will be by attendance only, *except for members who have, in writing to the Secretary, requested an absentee vote because of an inability to attend the polling place due to medical and/or physical impairment*, at a voting booth established in the 2/24<sup>th</sup> Function Room, between the dates nominated and at the times to be determined by the Returning Officer.**



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MOTION: That the reports under section 18.1 be received and all recommendations adopted.

MOVED: R Sneddon  
SECONDED: L Rouse  
Salmon  
**CARRIED**

## 18.2 2021 RSL Scholarships. (Secretary).

Scholarships were awarded to the following students:

<b>CATHEDRAL COLLEGE</b>	4 x \$250
Presentation Day:	Friday 10th Dec @ 1330hrs. Sports Stadium
Students: Year 10	Liam Curtis & Ava Loughnan
Year 11	Joshua Tweedale & Mackenzie Jacka

<b>WANGARATTA HIGH SCHOOL</b>	4 x \$250
Presentation Day:	Tuesday 14th December @1800hrs. WPAC
Students: Year 10	Ebony Albertson & Breeanna Keys
Year 11	Courtney Strik & Bree Cook

<b>GALEN COLLEGE</b>	4 x \$250
Presentation Day	3rd Dec Closed to public due to Covid-19
Students Year 10	Cooper Patterson & Stella Coppolino
Year 11	Kyle McQuade & Zara Rippingale

## 19.0 From the floor:

C Davis – looking forward to receiving the Secretaries old laptop. GM to organise.

## 20.0 Confirmation of next Committee Meeting date:

The next scheduled meeting of Management Committee is Thursday 17<sup>th</sup> February 2022.

## 21.0 Meeting Close:

There being no further business, the meeting was declared closed at 1639hrs.

PRESIDENT

SECRETARY