



## MINUTES

### Finance Committee Meeting

Minutes for the meeting of the Wangaratta RSL Sub-Branch Finance Committee, held in the Admin Complex on Tuesday 14<sup>th</sup> December 2021, at 1500hrs.

#### PRESENT:

A Power AO, CSC (President)(via video conf) (Chair), A Kay (Snr Vice President)(Via video conf), R Sneddon (Vice President), G Larkins JP (Secretary), C Simsen (General Manager).

#### APOLOGIES:

J Bailey (Treasurer).

#### Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

**Disclosure must occur immediately before the matter is considered or discussed.**

#### BUSINESS:

##### 1.0 FINANCE:

##### 1.1 Review of Accounts and related trading issues.

- OTH Report overview.
- P&L.
- P&L against Budget.
- KPI's
- Accumulation accounts
- 2022 Budget update.

##### 1.2 General Manager Report.

- Gaming:
- Bistro:
- Bar:
- Marketing: A proposal from Dutch Media, a marketing & advertising company based in Albury was discussed. They handle digital marketing for several RSL Sub-Branched as well as the ability to create web sites. They would help build our brand, create all our media across all the current platforms we use and provide the consistency we need in all our social media, promotions, and advertising. They would tailor their service to meet our needs. They have proposed to start off on a retainer of \$3000 per month with a 3- and 6-month review to begin with.



**Under delegation the Finance Committee authorised the GM to engage the services of Dutch Media for a fee of \$3,000 per month with a review at 3 & 6 months.**

**Also under delegation the Finance Committee authorised the GM to engage Dutch Media to build a new web site for the Sub-Branch at a cost of around \$4,000.**

- Compliance:
- Computer Upgrade: Secretary's new laptop has arrived and is in use.
- Security: The GM produced a quotation for \$5,341.73 ex GST from our service provider of CCTV equipment, Pinkerton Security. He requested this quote to cover off all other blind spots that we have in the club that was not in the budget when we originally installed our CCTV system during the renovation.

**Recommendation: That the Sub-Branch accepts the quotation from Pinkerton Security for \$5,341.73 ex GST to install additional CCTV cameras and equipment to upgrade our existing security system.**

### 1.3 **Donation Requests.**

**PEAK Football** – In February 2019 the Sub-Branch agreed to a sponsorship arrangement with a local organisation called P.E.A.K Football. The organisation consists of a group of past players and people involved in business that are committed to our community by wishing to create a Football Academy aimed at utilising kids' interest in football to strengthen their engagement with the community, education in health and wellbeing, and skill improvement. PEAK is a 'Performance & Education Academy for Kids' which is focused on bridging the gap between junior potential and the next tier of development. The arrangement was \$10,000 over a two year period.

That arrangement has finished and the Sub-Branch has received a request for consideration for another sponsorship. They are offering a major sponsor role at \$1,000 for a 12 month period.

**Under delegation the Finance Committee authorised that the Sub-Branch take up the 2022 sponsorship offer with PEAK Football for a one year term at a cost of \$1,000.**

## 2.0 **OTHER BUSINESS.**

**2.1 Patriotic Fund 2022 Budget Template:**  
GM to follow up.



## 3.0 CONFIDENTIAL MATTERS:

### 3.1 . Redevelopment stage II

The meeting closed at 1555hrs.

President .....