



Wangaratta RSL Sub-Branch Inc.

MINUTES

Committee Meeting

Held on: **Thu 18th Nov 2021**

Time: **1500hrs**

Held: **In the Admin Complex.**

1.0 Welcome:

The Senior Vice President welcomed all present and declared the meeting open.

2.0 Vales:

3.0 Silent Tribute/ODE:

The Senior Vice President invited all present to stand for the recitation of the ODE.

4.0 In attendance:

Andrew Kay (Snr Vice President), Ron Sneddon (Vice President), John Bailey JP (Treasurer), Greg Larkins JP (Secretary), Colleen Davis (Committee), Liz Rouse Salmon (Committee), Craig Iskov (Committee), Narelle Power (Women's Auxiliary, co-opted member), Chris Simsen (General Manager).



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5.0 Apologies:

Ash Power AO CSC (President), David Lawson JP (Committee).

MOTION: That the apologies listed be accepted.

MOVED: L Rouse Salmon
SECONDED: C Iskov
CARRIED

6.0 Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

Disclosure must occur immediately before the matter is considered or discussed.

None.

7.0 Acceptance of New Members:

DATE	NAME	CATEGORY
20 October	Scott Newman	Service
20 October	Imogen Akers	Affiliate
12 November	Don Butler	Affiliate- transfer from Upwey/Belgrave
12 November	Gwendoline Wright	Affiliate- transfer from Upwey/Belgrave

MOTION: That the 4 new members listed be accepted.

MOVED: C Davis
SECONDED: R Sneddon
CARRIED

8.0 Confirmation of Previous Minutes:

MOTION: That the minutes of the meeting held on the 21st October 2021 as circulated be taken as a true and correct record.

MOVED: L Rouse Salmon
SECONDED: R Sneddon
CARRIED

9.0 Business arising from Previous Minutes:

9.1 Volunteer Vaccination Records

RSL Vic has provided some guidance on how we approach and record the vaccination record of our volunteers.



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9.2 In Service To Our Nation Memorial

Secretary met with Council rep on site 15th Nov. Council to be contacted for a letter of support for the project. Rather than recent conflicts memorial it was suggested that in service to our nation was better wording and that enables us to cover all conflicts & peace keeping that the ADF has been involved in.

Secretary to have draft plaque wordings for next meeting.

9.3 Committee Christmas Function

Sat Dec 11th was agreed as the date for the annual Committee Christmas function. The venue will be the Club for the first time. The GM will set up an area on the back deck for us with the Club providing a two course “Christmas meal” and the attendees purchasing their own drinks. Commencement time is 6pm.

10 Correspondence Inwards / Outwards:

INWARDS

27 Oct	RSL Vic	Support for Veteran’s appearing at the RC.
28 Oct	RSL Vic	2022 Patriotic Fund Budget Template. Referred to Finance Committee.
3 Nov	Sen Pauline Hanson	Remembrance Day Card.
5 Nov	Cathedral College	Advising of date for end of year award presentation.
8 Nov	RSL Vic	Signed copy of EGM service agreement.
10 Nov	Everman’s Welfare	Thank you letter for our donation.
12 Nov	RSL Vic	Veteran Support Questionnaire. Copy to Welfare Officer.
14 Nov	M Dodd	Request on behalf of Veteran’s Art Group for funding. Referred to Finance Committee.
17 Nov	DHHS	Advising on missing out on Shade Grant. Refer to item 18.2

MOTION: That the inwards correspondence is received.

MOVED: C Iskov

SECONDED: C Davis

CARRIED

OUTWARDS

15 Nov	RCOW	Seeking support for DVA Grant.

MOTION: That the outwards correspondence is endorsed.

MOVED: L Rouse Salmon

SECONDED: J Bailey

CARRIED



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11 President's Report:

Well done to all involved in our Remembrance Day activities. Thanks to Liz for her organisational skills and to all who volunteered in some capacity to ensure the day moved smoothly. Apart from a glitch with the sound system that was also identified by Council, I was very pleased with the service. Thanks also to the Women's Auxiliary who catered for lunch – delicious. A well done also to Colleen and all the appeals team, again surpassing our fund-raising target. All your hard work has paid off and is truly appreciated. We need ensure that appropriate thanks are sent to Kelly Timms at RCOW, and to COL Matchett at ALTC. I have advised ALTC that my wish is that we remain aligned with the provision of support for appeals, ceremonial support and for a guest speaker. Warning Order - I have already been invited to attend Oxley's 100th next year as keynote speaker.

My role in RSL Victoria's Electoral Reform Advisory Group and Funding Task Force continue.

12 Finance Committee:

Minutes for the meeting held on Tuesday 16th November were circulated prior to the meeting.

MOTION: That the Minutes of the Finance committee meeting held on Tuesday 16th November be confirmed and recommendations adopted.

MOVED: C Davis
SECONDED: R Sneddon
CARRIED

13 Executive Committee:

Minutes for the meeting held on Tuesday 16th November were circulated prior to the meeting.

MOTION: That the Minutes of the Executive committee meeting held on Tuesday 16th November be confirmed and recommendations adopted.

MOVED: R Sneddon
SECONDED: L Rouse Salmon
CARRIED

14 Charitable Activities Report:

Report is attached.

MOTION: That the Charitable Activities report be accepted, and recommendations approved.

MOVED: R Sneddon
SECONDED: L Rouse Salmon
CARRIED

15 Volunteer Hours Report: (C Iskov)

For the months of October Sub-Branch volunteers logged 304.50 hours of their time. Using the standard Australian volunteer rate of \$39.35 per hour, this equates to a value of \$11,982 that was contributed.

16 Other Reports:

17.1 Women's Auxiliary. (N Power)



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Remembrance Day

A little bit quieter this year with only about 45 people attending. The ladies once again did a wonderful job preparing and serving a light lunch.

EOY Lunch

Thank you to the RSL Sub Branch for providing lunch for the ladies.

Christmas Raffle

Tickets will be on sale from the 23rd November 2021. The ladies will be selling tickets outside the Post Office and the draw will be on Friday 17th December 2021.

Craft group will become a sub committee of the WX.

Soldier statues to be purchased by the WX for use at Club functions.

WX will provide \$5K towards either the proposed new memorial or the proposed structure over the bistro deck.

Next meeting

The next Auxiliary meeting will be held on Thursday 17th February 2021 at 10.00am in the 2/24 Battalion function room.

The Sn Vice President thanked Narelle for her excellent work as President of the Women's Auxiliary.

17.2 Membership. (D Lawson)

Member Type	2020	2021	Variation
Life Member	1	1	
Service member	351	347	-4
Affiliate member	792	696	-96
Social member	2422	2385	-37
Community member	24	14	-10
TOTAL	3559	3433	-126

This is a decrease over the same time as last year of 3.54%.

MOTION: That the Sub-Branch offer a cash incentive to staff for the Annual Christmas breakup for membership renewals completed during the months of November & December 2021 based on \$10 per percentage point of completed renewals.

MOVED: R Sneddon
SECONDED: J Bailey
CARRIED

17.3 Memorabilia Committee. (D Lawson)

Following permission from the Committee, the ACF book has been transferred to S Parker.

Remembrance Day display installed. Three known relatives relating to two items notified for viewing purposes.

Enquiry from P Camilleri who "unearthed" a RSL membership badge from a backyard in Wangaratta. These badges have a number stamped on the obverse side. Enquiries made



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with Anzac House revealed they are unable to trace from their records to whom they are issued. This badge is c1920 and one we do not have in our collection. I believe membership badges remain the property of the RSL so will arrange to receive it, even though condition is poor, for inclusion into our collection.

Email from Professor Brian Draper from the University of NSW forwarding copy of his article recently published in the Journal of the Royal Australian and New Zealand College of Psychiatrists. Prof. Draper previously sought and received information for his article on Dr George Vernon DAVIES, President of Wangaratta RSL in 1930 and a pioneer of aged psychiatry in Victoria. Permission sought and granted to reproduce a copy for our Collection and/or Library.

17.4 Library. (Fay Steadman)

No Report.

17.5 Region 9 meeting report (President)

Next scheduled meeting is for Monday 6th December. R Sneddon will be able to attend if the President is unavailable.

17.6 Community Grants (R Sneddon)

A media launch for our 2022 Community Grants has been arranged and appeared in the Chronicle on Wed 17th Nov.

17.7 Volunteers (C Iskov)

From my recent observations on the number of people involved in various activities, i.e. Veteran Support on Wednesday mornings, the hours recorded are still much lower than hours committed. I have the same concern for all categories, so I have checked with a number of volunteers about recording their hours. Several vols stated they do not enter their hours or understand the rationale of why we want them to be recorded. Several are not listed as Vols, but I can record their hours under Volsup Nemo if I am made aware. This can be a topic for a Volunteer Newsletter piece to sell the benefit to the Sub-branch of that data being recorded. I will also include the instructions on Vols entering their Vaccination Status into Better Impact.

We need to have a continuing and proactive approach to recruiting new volunteers, especially from the more recent veteran cohort. This would provide a benefit to the veterans and their families by being acknowledged in a rewarding social environment while contributing to the local community.

The 'Craft group' meet regularly and who are RSL members but not necessarily RSL volunteers, is a collective of people who gather for social interaction while producing a crafted product. They have produced items for the use/benefit of the RSL such as the patchwork Christmas tree.

There is currently no defined RSL relationship with this group, but both parties could benefit from developing a clear understanding of support from the RSL to the group. This



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could include the provision of an appropriate location in which to meet, and a supportive environment with a shared concept of item/s for use by the RSL.

At the recent building working bee, I was reminded of the potential for an OH&S issue with vols working in the garden beds while traffic passes closely by when entering the lower car parks. Is there an opportunity for the purchase and storage of a number of pop-up safety cones? The cones fold down almost flat for storage. I have priced pop-up 450mm cones with a flashing LED from \$22.57 and non-collapsible 450mm cones from \$13.20.

17.8 Bob Iskov Memorial Kokoda Scholarships (President)

No report.

17.9 Commemorative Brick Facings (C Davis)

Final check for brick facings to be done in the very near future.

Signature Engravings requires 8 weeks notice.

17.10 2/24th Mural

Still no advice from Council.

18 General Business:

18.1 Volunteer Polo Shirts

At the August meeting proofs of the proposed volunteer polo shirts were tabled in three different colours.

The decision was made to go with the first option (A). Since then, the supplier has supplied V Bear with three actual polo material in each colour but the colour (option A) that was chosen does not look as good as the original proof. The polo shirts were displayed at the meeting for final comment.

Decision was made that the colour option be changed to the bright coloured one.

V Bear will take orders for the shirts with C Iskov to sign off each volunteer. Volunteers to pay \$40 for each shirt (TBC) at the time of order with the money to be put through the club's POS system and the club paying the invoice of the supplier.

18.2 Bistro Shade Structure

DHHS has advised us that we were unsuccessful in our application for a grant to fund a roof structure over the existing bistro deck area.

Options were discussed, do we wait and try again in 12 months, do nothing or fund the project ourselves? There is \$30K unspent in this years Patriotic Fund budget that could be held over and then matched in the 2022 budget. WX could provide \$5K towards the project.



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MOTION: That the Sub-Branch proceed with the construction of a roof over the bistro deck at an estimated cost of \$60,000 ex GST.

MOVED: J Bailey
SECONDED: C Iskov
CARRIED

19.0 From the floor:

Secretary – the next Ordinary Meeting of members is scheduled for Tues 14th Dec at 1700hrs.

C Davis – A Veteran is offering a painting that she has done to the Club for fund raising.

- Working on a “Young Vets” flyer to be used to attract new members.
- Remembrance Day, the minutes silence was not observed at the Club.

20.0 Confirmation of next Committee Meeting date:

The next scheduled meeting of Management Committee is Thursday 16th December 2021.

21.0 Meeting Close:

There being no further business, the meeting was declared closed at 1654hrs.

Sn Vice PRESIDENT



SECRETARY