



# Wangaratta RSL Sub-Branch Inc.

## MINUTES

### Committee Meeting

Held on: **Wed 17<sup>th</sup> March 2021**

Time: **1800hrs**

Held: **In the Administration Complex.**

#### **1.0 Welcome:**

The President welcomed all present and declared the meeting open.

#### **2.0 Vales:**

#### **3.0 Silent Tribute/ODE:**

The President invited all present to stand for the recitation of the ODE.

#### **4.0 In attendance:**

Ash Power AO CSC (President), Andrew Kay (Snr Vice President), Ron Sneddon (Vice President), John Bailey JP (Treasurer), Greg Larkins JP (Secretary), Colleen Davis (Committee), Liz Rouse Salmon (Committee), David Lawson JP (Committee), Narelle Power (Women's Auxiliary, co-opted member), Chris Simsen (General Manager).



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## 5.0 Apologies:

Cameron Abberfield (Committee), Craig Iskov (Committee).

MOTION: That the apologies listed be accepted.

MOVED: R Sneddon  
SECONDED: L Rouse Salmon  
**CARRIED**

## 6.0 Conflicts of Interest:

In accordance with section 191 of the Corporations Act 2001 (Cth), the act states that a director who has material personal interest must give other directors notice of any matter that relates to the affairs of the organisation.

**Disclosure must occur immediately before the matter is considered or discussed.**

## 7.0 Acceptance of New Members:

DATE	NAME	CATEGORY
10 March	Matthew Fleming	Service

MOTION: That the 1 new member listed be accepted.

MOVED: J Bailey  
SECONDED: D Lawson  
**CARRIED**

## 8.0 Confirmation of Previous Minutes:

MOTION: That the minutes of the meeting held on the 17<sup>th</sup> February 2021 as circulated be taken as a true and correct record.

MOVED: L Rouse Salmon  
SECONDED: R Sneddon  
**CARRIED**

## 9.0 Business arising from Previous Minutes:

None.

## 10 Correspondence Inwards / Outwards:

### INWARDS

16 Feb	T Bennett	AGM motion put forward.
24 Feb	Solar Choice	Information on the installation of solar power.
23 Feb	RCOW	Permit for ANZAC Day Appeal.



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24 Feb	Victorian Government	Covid safe registration for ANZAC Day activities.
25 Feb	The Centre	Wang Community Forum on Volunteer Strategy. <b>Copy to Volunteer Coordinator.</b>
25 Feb	RCOW	Permit to hang banner for ANZAC Appeal.
3 Mar	Multi Screen Pty Ltd	Quotation to supply multi screen system. <b>Referred to Finance Committee.</b>
4 Mar	CA Clinics	Advising of special offering to DVA services. <b>Copy to Veteran Support Coordinator.</b>
5 Mar	RSL Vic	Advising of loan repayment recommencement. <b>Referred to Finance Committee.</b>
7 Mar	R Irvine	Advising of resignation as Home & Hospital Visitor Coordinator. <b>Secretary to send out letter of thanks.</b>
8 Mar	Cobram Barooga RSL	Invitation to ANZAC Day luncheon. <b>Copy to Committee.</b>
9 Mar	RSL Vic	Advising on training available for suicide prevention and mental health. <b>Refer to item 18.1</b>
9 Mar	T Selwood	2020 Auditors report. <b>Copy to Finance Committee.</b>
15 Mar	DVA	Confirmation of Bus Grant acquittal.
15 Mar	Wangaratta High School	Invitation to their ANZAC Service 23 <sup>rd</sup> April.
15 Mar	V Bear	Flag proposal. <b>Refer to item 18.5.</b>
15 Mar	V Bear	Quotation for electrostatic decals. <b>Refer to item 18.5.</b>
17 Mar	Air Force Cadets Assoc.	Letter of thanks.

MOTION: That the inwards correspondence is received.

MOVED: A Kay

SECONDED: L Rouse Salmon

**CARRIED**

## OUTWARDS

25 Feb	DVA	Acquittal report for bus grant.
26 Feb	Mayor RCOW	Disappointment of not being advised that our water tower submission was rejected.
5 Mar	Aust Air Force Cadets Foundation	Donation of \$500.
17 Mar	RSL Vic	Advising of loan repayments.

MOTION: That the outwards correspondence is endorsed.

MOVED: J Bailey

SECONDED: D Lawson

**CARRIED**



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## 11 President's Report:

Thanks once again to Craig Iskov for organising, and to those who attended, a short notice working bee on 2 March. The staff did a great job with coffee and cakes, something they will need to replicate when we acknowledge all our volunteers on 30 March. I did an early morning ABC radio interview promoting Anzac Day, and this was followed up with Channel 7. The GM and I attended the season launch for PEAK, and the VP and I discussed our inaugural bowling day set for 2 May with the Wangaratta Bowls Club.

## 12 Finance Committee:

*Minutes for the meetings held on Tuesday 16<sup>th</sup> March were circulated prior to the meeting.*

MOTION: That the Minutes of the Finance committee meeting held on Tuesday 16<sup>th</sup> March be confirmed and recommendations adopted.

MOVED: R Sneddon  
SECONDED: J Bailey  
**CARRIED**

## 13 Executive Committee:

*Minutes for the meetings held on Tuesday 16<sup>th</sup> March were circulated prior to the meeting.*

MOTION: That the Minutes of the Executive committee meeting held on Tuesday 16<sup>th</sup> March be confirmed.

MOVED: D Lawson  
SECONDED: J Bailey  
**CARRIED**

## 14 Charitable Activities Report:

*Report is attached.*

MOTION: That the Charitable Activities report be accepted, and recommendations approved.

MOVED: R Sneddon  
SECONDED: L Rouse Salmon  
**CARRIED**

## 15 Volunteer Hours Report:

For the months of February Sub-Branch volunteers logged 341.75 hours of their time. Using the standard Australian volunteer rate of \$39.35 per hour, this equates to a value of \$13,447.86 that was contributed.



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## 16 Other Reports:

### 17.1 Women's Auxiliary. (N Power)

#### **Wake – Pamela Kilner 13 Jan 2021**

The ladies were asked to cater for a small wake for Pamela Kilner on the 13 February 2021 for 20 people. It was hard work carrying all the plates to the front alfresco area. Thank goodness the staff had already setup the tables by the time we arrived and thank you to the ladies who helped on the day.

#### **Donation**

The auxiliary has donated \$3000.00 towards infrastructure within the club.

#### **ANZAC Day**

This year we are expecting a larger attendance as the 2/24th members and their families will be marching to celebrate the 80th anniversary of Tobruk. We will cater for approximately 150.

#### **Mother's Day Raffle**

The Raffle will be on sale from the 19th April 2021 and drawn on Sunday afternoon the 9th May 2021. The prizes are; \$100.00 Coles/Myer card, \$50.00 Serenity Voucher and \$25.00 RSL Voucher.

#### **Annual Ball 15 May 2021**

Plans are underway for the Ball and it will follow the same format as the 2019 event; Canapés and drinks out the front followed by a 2-course alternate drop meal with Paris to provide the entertainment for the night. Raffle and lucky door prizes worth nearly \$3000.00 have been sourced. After careful consideration the ticket price will be \$120.00 per person and the raffle tickets at \$5 each will be sold to the whole club but with bonus prizes awarded if you are attending the Ball. Tickets will be on sale from 1 April.

#### **AGM**

Our AGM will be held on the 18 March 2021. Nominations have been completed.

#### **Monthly Meeting**

So, we do not inconvenience the staff with the opening procedures and lunch orders our meeting will start at 10.00am.

The next AGM and Auxiliary meeting will be held on Thursday 18 March 2021 at 10.00am in the 2/24 Battalion function room.



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## 17.2 Membership. (D Lawson)

Member Type	2020	2021	Variation
Life member	1	1	
Service member	348	292	-56
Affiliate member	774	593	-181
Social member	2277	1529	-748
Community member	23	11	-12
<b>TOTAL</b>	<b>3423</b>	<b>2426</b>	<b>-997</b>

This is a decrease over the same time as last year of 29.13%.

## 17.3 Memorabilia Committee. (D Lawson)

Michele has arranged with the Council Gallery to borrow two memorabilia display cabinets over the weekend 23<sup>rd</sup> to 25<sup>th</sup> April for displaying 2/24<sup>th</sup> memorabilia. The GM has confirmed where they can be placed in the venue and some volunteers will be needed to pick them up from the Gallery on Wed 21<sup>st</sup> April.

## 17.4 Library. (Fay Steadman)

No Report.

## 17.5 Region 9 meeting report (Secretary)

Next meeting 12<sup>th</sup> April.

## 17.6 Community Grants (R Sneddon)

Presentation with the Chronicle has been held for Wangaratta Bowls Club (\$2,000) and Women's Health NE (\$2,000). Sunday 2<sup>nd</sup> May is the Wang Bowls Club "Bowls Gr8 for Brains" program launch as a family bowls event.

## 17.7 Volunteers (C Iskov)

Volunteers are now gearing up for a number of activities prior to ANZAC Day 2021. The major focus will be on badge sales for the two-week period leading up to the 25th April. The coordination of the sellers will be managed by Colleen and Rod Davis.



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A working bee was held on Tuesday 2 March to clean up the yard and building. Another will take place at 0830 on Saturday 17 April for a final tidy up before ANZAC day. We will also schedule a special working bee to recoat the decking some weeks before the 25th.

A volunteers afternoon tea will be held on Tuesday 30 March at 2.30pm. All volunteers who have any involvement with the Wangaratta RSL Sub-branch are invited to attend and take part in a social catch-up. The event will be by RSVP to help manage catering.

## 17.8 Commemorative Brick Facings (C Davis)

Sale of the limited offer is planned to commence after ANZAC Day.

## 18 General Business:

### 18.1 RSL Vic Open Arms Training

RSL Vic's Veteran's Service and Training Officer has advised that Open Arms is currently running training sessions for ESO's, including the RSL Sub-Branches.

The training:

- Focuses on suicide prevention and mental health.
- Has 4 different training packages available, including an online module and 3 types of workshops.
- Is available to all staff and volunteers at the Sub-Branch.
- Is also available for all organisations, associated with the Sub-Branch, e.g., Rotary, Lions, Sports Clubs, Apex, Men's Shed, SES, CFA etc.
- Is provided free of charge.

If our Sub-Branch would like to participate in the training, RSL Vic will provide whatever support is needed.

MOTION: That the Sub-Branch takes up the offer from RSL Vic to undertake a training package that would suit our local needs.

MOVED: R Sneddon  
SECONDED: A Kay  
**CARRIED**

### 18.2 2021 State Conference

RSL Victoria has advised that the 2021 State Conference will be held on Saturday 31<sup>st</sup> July and will be a hybrid meeting. Any remits must be lodged by the 11<sup>th</sup> April and the positions of State Snr Vice President and State Vice President are open for nomination closing the 9<sup>th</sup> April.

### 18.3 RSL Active Program

Back in December the Sub-Branch purchased a Minelab Gold Detector to be used by veterans as part of our RSL Active program.



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The Treasurer has arranged for the detector to be included in our assets register but has suggested that we should have some guidelines in place to oversee its use.

It is suggested that the detector be kept in the welfare office along with a register for recording its use. Guidance is also required on the maximum length of time that it is loaned out and whether or not a deposit should be paid.

**MOTION:** That the Sub-Branch establishes a register of bookings for the gold detector, that the maximum length of time for any borrowing is 14 days and a deposit of \$50 is paid for each time that it is loaned out.

**MOVED:** R Sneddon  
**SECONDED:** L Rouse Salmon  
**CARRIED**

## 18.4 2/24<sup>th</sup> Wall Mural

In 2018 the Rural City of Wangaratta asked for submissions for ideas of art work to adorn the Docker Street water tower, The Sub-Branch lodged a submission to paint images of 2/24<sup>th</sup> Infantry men. Without any type of correspondence back from Council we found out through the local paper that an indigenous scene was being painted. The Secretary wrote to the Mayor voicing our disappointment on not being advised that our submission was unsuccessful.

Since that letter we have been contacted by the CEO of the Rural City to advise that Council would consider using a local artist to paint a 2/24<sup>th</sup> image on the brick wall to the right hand side of the main gate to the Wangaratta Showgrounds where the 2/24<sup>th</sup> formed up and trained.

The artist has indicated that the cost of this project would be in the vicinity of \$4,000 to \$5,000 and could be finished before ANZAC Day. Council have stated that they will cover 50% of the cost. The Secretary has contacted the 2/24<sup>th</sup> AIBA and they have committed \$2,000 and are very keen to have the project started. There may be a small shortfall in funds for the project which the Sub-Branch could help out. Any expected residual for the project would be in the vicinity of \$500.

**MOTION:** That the Sub-Branch support the 2/24<sup>th</sup>'s wall mural project at the Wangaratta Showgrounds with a donation to cover any residual amount incurred with the project

**MOVED:** C Davis  
**SECONDED:** D Lawson  
**CARRIED**

## 18.5 ANZAC Day promotional signage

Vicki Bear has investigated the purchase of electrostatic vinyl decals with ANZAC images to stick on the glass panelling at the front of the club for a cost of \$532 inc GST as well as pricing for ANZAC imaged flags for display for a cost of \$351 inc GST.

**MOTION:** That the Sub-Branch only purchase the 11 electrostatic decals from Sign Effects for a total cost of \$532 inc GST.

**MOVED:** J Bailey  
**SECONDED:** C Davis  
**CARRIED**





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MOTION: That the Sub-Branch defers the purchase of flags and reconsider them in 12 months' time.

MOVED: J Bailey  
SECONDED: C Davis  
**CARRIED**

## 19.0 From the floor:

C Davis – Enquired about the new reimbursement form. President advised that it our reimbursement policy has been updated on the web site to include the new form as Appendix A.

G Larkins – remainderd the Committee that our AGM is being held next week and would like Committee members to attend if possible.

A Kay – Facebook data, is it worth getting IGT data to enquire what gender & age group make up our membership. GM to investigate.

## 20.0 Confirmation of next Committee Meeting date:

The next scheduled meeting of Management Committee is Wednesday 21<sup>st</sup> April 2021.

## 21.0 Meeting Close:

There being no further business, the meeting was declared closed at 2006hrs.

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PRESIDENT

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SECRETARY